

WORK AUTHORIZATION REQUEST / PERMIT

Process: All parties requesting access to perform Work on the Route 1 Facility shall complete and submit the following to Gateway Operations a minimum of 5 business days in advance of commencing Work, and shall not proceed with any Work without the written consent of Gateway Operations.

Work Authorization Request

General Information :	Applicant	Applicant's subcontractor(s)
Company	Name	
	Address	
	Phone No.	
On-Site Representative	Name	
	Phone No.	
	Cell No.	
Emergency Contact	Name	
	Phone No.	

Schedule of Proposed Work on Route 1 Facility:

Start Date	
End Date	
Working hours Mon to Fri (include days, start and end times)	
Working hours Sat to Sun (include days, start and end times)	

Description of Proposed Work (be specific): _____

Location of Work Site: (Include km marker, direction (WBL/EBL) or Exit No.): _____

Proposed Traffic Control Measures (include WATCM Figure Number and contact information for Registered Traffic Control Agent): _____

Insurance Information (Enclose Proof of Insurances checked (✓) below):

- Automotive Liability
 WCB Clearance Letter
 Commercial General Liability
 Other (Specify): _____

Acknowledgement: The Applicant together with its associated agents and subcontractors acknowledge and agree to adhere to the following terms and conditions of this Permit:

- The Applicant agrees to indemnify and hold harmless Gateway Operations against all and any damage and/or liability Gateway Operations may incur, however arising, through action or inaction, negligent or otherwise, including damage to property, personal injury and/or death caused or in any way contributed to by the Applicant, its employees, agents, subcontractors or anyone else engaged by the Applicant.

- The Applicant agrees to carry out the Work in accordance with the Laws and Regulations of Canada and of the Province of New Brunswick including traffic control in accordance with the most recent New Brunswick Work Area Traffic Control Manual (WATCM).
- Gateway Operations representatives (Area Manager or other contacts listed below) shall be notified a minimum of one business day in advance of any traffic control operations which result in a lane closure.
- The Applicant agrees, at its own expense, to restore the Work Site to its pre-work condition to the satisfaction of Gateway Operations following completion of the proposed work.
- The Applicant agrees to maintain a copy of the approved Permit on site at all times, to be made available at the request of Gateway Operations.
- An approved work authorization permit does not preclude Gateway Operations from allocating its staff or sub-contractors to perform maintenance work in the location of the Work Site.
- **No work shall proceed on the Route 1 Facility until this request is reviewed, approved and endorsed by Gateway Operations.**
- All applicant workers must abide by Gateway Operations' safety requirements. Gateway Operations reserves the right to issue a Stop Work order where appropriate and in situations where activities, events or incidents pose an environmental, health or safety risk.
- Gateway Operations, at its sole discretion, reserves the right to revoke this permit and all associated approvals at any time and without notice.

Name of Applicant:	Signature on behalf of Applicant:	Date of Submittal:

Submittal Direction: This Request, including proof of insurances, may be submitted to Gateway Operations by Fax (506-832-3408) or by email (operations@gatewayops.ca). A minimum of 5 business days is generally required to complete the review and approval process.

**Permit Approval
(For Gateway Operations Use Only)**

Gateway Operations, hereby grants permission, as of the _____ day of _____, 20____ for the Applicant and its associated subcontractor(s) to access the Work Site in strict accordance with the information, schedule and terms & conditions included in this Request, including all additional terms and conditions as listed below:

Additional terms and conditions (if applicable):

Gateway Operations Endorsement:

Communications and Procurement Manager	Safety Manager	OMR Manager

Gateway Operations Contact information

East Area Manager: 506-651-5919

Communications and Procurement Manager: 506-832-6225

West Area Manager: 506-343-5345

Safety Coordinator: 506-832-2857